



STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Dept. of Health/Family Health Services Div./Maternal & Child Health Branch  
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods and/or services:

As a result of an \$8.4 million competitive Maternal, Infant, and Early Childhood Home Visiting (MIECHV) grant that FHSD received from the Federal government (Health Resources and Services Administration), the Home Visiting Services Unit (HVSU) ramped up its efforts to increase fully-trained home visitors in Hawaii. The grant requires the State achieve three (3) goals: 1) Increase program success in reaching and engaging high-risk families; 2) Strengthen home visiting effectiveness; 3) Promote the sustainability of our statewide program of home visiting. To achieve these goals, the DOH will establish a Training Institute to build: a culture and environment for family engagement, cross-model programs standards, and home visitor and supervisor core competencies through staff development. The Training Institute is an intervention to accomplish each of the goals and is critical for success. The Training Institute provides training to Home Visiting staff, logistical support for training from out-of-state sources and will provide shared professional development resources between DOH, DHS/CWS and early childhood professionals.

2. Vendor/Contractor/Service Provider:

People Attentive to Children (PATCH)

3. Amount of Request:

\$ 1,685,000.00 ~~1,685,000.00~~ \$1,000,000

4. Term of Contract From:

7/1/2016  
8/1/2016

To:

9/30/2018  
7/31/2018 per

5. Prior SPO-007, Procurement Exemption (PE):

PE14-001B

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

PATCH is a non-profit professional organization with the mission "to support and improve the quality and availability of care for the young people of Hawaii." Although there may be other Providers that could provide these specialized training methods or techniques, it is advantageous for the STATE to contract with PATCH for the following reasons: 1) The organization main focus and mission is to support and improve the quality of care of young people specifically in Hawaii and provides Child Development Associate (CDA) accrediting specific to Home Visiting. 2) PATCH members maintain professional standards in the field of Home Visiting Services, the basics for which Home Visitor staff's Core Competencies are modeled. 3) PATCH understands that Home Visitors must be skilled adult educators who are able to establish a trusting working relationship with clients--supporting their self-confidence, growth, and development both as parents and as individuals. 4) In addition PATCH understands that Home Visitors must be able to work cooperatively with other program staff and establish links with community agencies providing family services such as health care, nutrition counseling, mental health, and social services.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Through MIECHV grant efforts, home visiting has been established within the early learning community as one of four settings recognized by the early childhood system. DOH/HVSU staff met with PATCH and Hawaii Careers with Young Children (HCYC) and reviewed the series of classes currently offered, as well as the trainer registration opportunities within Career Access and Navigation of Early Childhood Systems (CANOE) for training and trainers not currently offered by PATCH but that will be required for home visitors. HVSU staff determined that it was in the best interest of the state/DOH to utilize the system developed within PATCH for home visiting training needs due to the current courses offered by PATCH CDA and their flexibility to adapt current lessons to the Home Visiting setting because of their knowledge of Home Visiting.

PATCH provides each of the elements required to establish an effective Training Institute: consulting, counseling, training and management, and technical assistance services dedicated to providing professional development services in support of the CDA-Home Visiting. In addition, collaboration with PATCH solidifies the State's relationship within the State's Title II Child Abuse Prevention and Treatment Act (CAPTA) and Child Welfare Agency and early childhood learning community as sharing resources and collaborating with existing programs strengthens the State's ability to quality services home visiting services for at-risk families.



8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Jeremy Heyer	FHSD/MCHB	733-4031	jeremy.heyer@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided above is, to the best of my knowledge, true and correct.*

JUN 20 2016

  
Department Head Signature

Date

### For Chief Procurement Officer Use Only

Date Notice Posted: 6/20/2016

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

[state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 8/1/16 to 7/31/18 and is based on the department's determination that People Attentive to Children (PATCH) is the single vendor able to provide comprehensive Home Visiting Network training based on the department's 3 evidence-based models. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (e.g., vendor is required to show proof of compliance and may use the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract File.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or [bonnie.a.kahakui@hawaii.gov](mailto:bonnie.a.kahakui@hawaii.gov).

☒ Approved

☐ Disapproved

☐ No Action Required

  
Chief Procurement Officer Signature

7/18/16  
Date